

Invitation for Bids #09-27-001
Temporary Agency Administrative Staffing Services for DHCD
Questions and Responses #1
7/7/08

This list of Questions and Responses is being issued to clarify certain information contained in the above named Invitation for Bids (IFB). The statements and interpretations of contract requirements, which are stated in the following questions of potential bidders, are not binding on the State, unless the State expressly amends the IFB through an addendum. Nothing in the State's responses to these questions is to be construed as agreement to or acceptance by the State of any statement or interpretation on the part of the potential bidder asking the question as to what the contract does or does not require.

Question and Response

Question (1): Is the Wage Determination or MD State living wage being used for this bid?

Response: The contract resulting from this solicitation is not subject to the State Living Wage.

Question (2): Will there be only one successful contractor or a series of contractors?

Response: It is DHCD's intention to award only one contract.

Question (3): Will the low bid be determined by combining the two classification prices and selecting the contractor with the lowest total price?

Response: Yes.

Question (4): Approximately how many total dollars were spent in these classifications in the last year or in 2007?

Response: In 2008 to date we have expended approximately \$20,972 for the administrative assistant classification and approximately \$8,933 for the executive assistant classification.